

**MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING HELD ON  
5th Oct/2021 to 08th Oct/2021, AT THE CONFERENCE HALL OF DEPUTY  
COMMISSIONER,DHEMAJI**

Members present: - Enclosed at **Annexure-I.**

Sl/No.	Name of Department	Date: 05/10/21 Time:3 p.m onwards	Sl/No.	Name of Department	Date: 06/10/21 Time:3 p.m onwards
1	Health & Family welfare		1	Agriculture/Horticulture/KVK	
2	Education		2	ITDP	
3	Labour/Tea Tribe welfare		3	SDWO	
4	AH& Veterinary		4	UDD/DMB/SMB/DDA/T&CP	
5	IT/E Gov/PFC		5	APDCL/AEGCL	
6	Excise		6	DI& PRO	
7	Dairy Development		7	Irrigation	
8	Culture		8	District Sports Office	
9	DTO		9	LDM	
Sl/No.	Name of Department	Date: 07/10/21 Time:3 p.m onwards	Sl/No.	Name of Department	Date: 08/10/21 Time:3 p.m onwards
1	W.R Division		1	FCS&CA	
2	PWD Roads		2	DFO(T)/Social forestry	
3	PWD Building		3	Soil Conservation	
4	PWD Electrical		4	PHE	
5	PWD NH		5	ARCS	
6	Zila parishad/DRDA		6	Handloom & Textiles	
7	DFDO		7	Sericulture	
8	NULM/SRLM		8	DSWO	
9	Skill Development		9	DI&CC	

The DDC meeting was presided over by Sri. P. Vijaya Bhaskar Reddy, IAS, Deputy Commissioner, Dhemaji. The Chair welcomed all the members present in house and started the DDC meeting by reviewing department wise progress report submitted by the department.

The Chair had detailed discussion on every schemes/ projects implemented by the concerned departments with the help of PPT presented by the respective HoDs. The discussion and deliberations have summed up the following points.

Sl. No.	Name of Department	Discussion/Issues/ directions	Action
1.	PWD Dhemaji Territorial (Roads)	a) The Chair directed the EE PWD(R) Dhemaji to submit the schematic year wise progress report of the department instead of the current format used by the department to submit the same for DDC meeting purpose.  b) The Chair directed EE PWD (R) Dhemaji to submit progress report of Department on last day of every month so that the same may be properly verified by	EE PWD(R) Dhemaji

		<p>the DDC Dhemaji before presenting the DDC meeting.</p> <p>c) The Chair directed the EE PWD (R) Dhemaji to expedite the remaining works of the department especially the works under flagship programme like PMGSY,SOPD (All), RIDF etc. so that the same may be completed within stipulated time frame.</p>	EE PWD (R).DMJ
2.	PWD Jonai Territorial (Roads)	<p>a) The EE informed the house that schemes have been sanctioned under SOPD TSP&amp;SCSP to the division and same will be submitted to Deputy Commissioner.</p> <p>b) The Chair directed the EE PWD to discuss the details of 08 Nos. of projects falls under Town committee area with the DDC Dhemaji to prevent the duplicity of the roads.</p> <p>c) The EE PWD (R) apprised the house that all the schemes under the division running smoothly including SOPD (FDR) 20-21.</p> <p>d) The Chair directed the EE PWD (R) to expedite the remaining works of the department especially the works under flagship programme like PMGSY,SOPD (All), RIDF etc. so that the same may be completed within stipulated time frame.</p> <p>e) The Chair directed EE PWD (R) Jonai to submit progress report of Department on last day of every month so that the same may be properly verified by the DDC Dhemaji before presenting the DDC meeting.</p>	EE PWD (R ) Jonai
3.	Water Resource Division	<p>a) The Chair instructed the EE to initiate dredging works in the important rivers of the district.</p> <p>b) The EE apprised the house that plan &amp; estimates have been prepared to initiate the dredging works in the Jiadhul river bed under CM's special packages.</p> <p>c) The Chair suggested that silt of the river bed can be utilized for the earth filling activities of the district.</p> <p>d) The Chair also suggested EE to discuss with line departments to create MAHAL in these areas for public utilization.</p> <p>e) The Chair directed the EE (WR) to</p>	

		<p>expedite the remaining works of the department especially the works under flagship programme like SDRF, RIDF, SOPD (G) etc. so that the same may be completed within stipulated time frame.</p> <p>f) The Chair directed the EE (WR) to submit monthly progress report as per the format provided by the DDC and the progress report should reach in the last date of every month.</p>	EE (WR) Dhemaji
4	PWD (NH)	<p>a) The AE (NH) apprised that the road marking &amp; installation of signage rumble strips etc are in progress on NH from Dhemaji Children Park to Kulajan.</p> <p>b) The piling works of Kumoita Bridge is in progress.</p> <p>c) The survey on NH for demarcations of encroachment zone have been completed by the department and report submitted to the concerned Circle Officer for initiating eviction drive.</p> <p>d) The AE apprised that the planning has been made to clear the silt &amp; sand under bridge after the cease of monsoon period. In this regard the Chair asked to submit proposals as early as possible so that the works can be accelerated just after monsoon period.</p> <p>e) The AEE informed the house that proposal for construction of drainage in both side of the NH in all the township falls in the Dhemaji district along with the town beautification plan have been submitted to Deputy Commissioner for onward submission to the Govt.</p> <p>f) The Chair directed the AE to expedite the pending works.</p>	AEE (NH)
5	Dist. Fishery Development Office	<p>a) The DFDO apprised the house that under PMMSY 2020-21, all components have achieved 80-85 percent of progress.</p> <p>b) The Chair directed the DFDO to select 10 Nos. of location in rural areas for Construction of New Fishery in the district.</p> <p>c) The Chair asked DFDO to add himself in the banking group of Dhemaji district so that bank related issues of beneficiaries can</p>	DFDO, Dhemaji

		<p>directly upload in the group especially the matter relating to sanction of KCC proposals under the department where only 20 Nos. have been sanctioned against the 3774 Nos. of submitted proposals of Dhemaji district.</p> <p>d) The Chair instructed the DFDO to take necessary steps for creation of Fishery in the low lying Government land of Dhemaji District. In this regard the DFDO informed the house that as many as 05 Nos. of proposals have been sending to the Deputy Commissioner office Dhemaji for required approval.</p> <p>e) The Chair directed DFDO to keep close monitoring on the beneficiary related scheme for successful implementations of the schemes.</p>	
6	PWD (B)	<p>a) The Chair directed AEE PWD (B) to complete the construction works of Jonai Circuit house within the month.</p> <p>b) The Chair directed to publish new tender for purchasing furniture of the Jonai Circuit House immediately with information to Deputy Commissioner, Dhemaji.</p> <p>c) The Chair showed displeasure on slow progress of Dhemaji Circuit house Grade iv quarters where only 10% physical progress reported till date.</p> <p>d) The AEE informed the house that due to land encroachment at Dhemaji Poly Technique, Simen Chapori the Boundary Construction could not be completed.</p> <p>e) The Chair directed AEE to take prompt action to complete the important schemes like Construction of pediatric ICU component at Dhemaji civil hospital Indoor Stadium Works, Silapather Town Hall etc without further delay.</p>	AEE PWD ( B)

7	ASRLM	<p>a) The Chair directed DPM (ASRLM) to strictly monitor the target achievements ratio of Jeevika Sakhi of Dhemaji district &amp; also directed the DPM to engage Jeevika Sakhi in the Covid 19 vaccination campaign in their respective areas.</p> <p>b) The Chair asked the DPM to submit the performance of Jeevika Sakhi to Deputy Commissioner, Dhemaji.</p> <p>c) The Chair asked DPM to add himself with the district bankers group so that bank related issues can be easily uploaded for early disposal.</p> <p>d) The Chair instructed the DPM to submit database analysis of detail activities under ASRLM to Deputy Commissioner.</p>	DPM (ASRLM)
8	NULM	<p>a) The Chair expressed his displeasure for not comply with the earlier DDC meeting directions properly by CPM ASULMS( Day-NULM) Dhemaji &amp; directed CPM to analyze and submit report on scope for skill training programme under the mission for the migrated labourers of the district by discussing the matter with Labour Office.</p> <p>b) The CPM apprised the house that 10 Nos. of vending Zone have been demarcated in the town areas of the district but not notified till date.</p> <p>c) The Chair directed the CPM to declare Vending Zone in consultation with Executive Officer of the concerned Town committees/ MB of the district preferably in the less congestion areas of the Towns.</p> <p>d) The Chair expressed his dissatisfaction for not conducting survey properly on the homeless people in the district and directed DPM to attend next DDC meeting with up-to-date status of the homeless people in the district.</p> <p>e) The Chair urged CPM to expedite the activities under the mission in the district for holistic development of the district.</p>	CPM (ASULMS)
9	Zila Praished	<p>a) The DPM apprised the house about the important schemes running in the district. Namely IGNOP,</p>	CEO, Zila Parishad

		<p>IGNWPS,SKKSBPA, IMSWPA, AHMSA in the district.</p> <p>b) No New entry added in the Central assistance programmes in the District. State Government Schemes like SKKSBPA where beneficiaries updated &amp; added month wise subject to fulfillment of minimum criteria.</p> <p>c) Chair directed that earth filling of all Government Office Campus; all school campus in the rural areas of the district should be covered under MGNREGA on priority basis.</p> <p>d) Chair also suggested for boundary wall and fencing in the Govt Institutions of rural areas on priority basis.</p>	
10	Education	<p>a) The DEEO apprised the house that only rice has been distributed among the schools under MDM up to July 2021.</p> <p>b) The Proposals for Rationalization of Teachers and Schools amalgamation have been submitted to Govt as per instruction.</p> <p>c) The Schools will open from 19<sup>th</sup> Oct/2021 as per Govt. instructions.</p> <p>d) The Chair instructed Inspector of Schools to submit the list of schools for up gradation of School buildings to respective BDO's on urgent Basis.</p> <p>e) The Chair directed DEEO/Inspector of Schools to submit report on the status of schemes like distribution of sanitary napkins among girl's student, Consumption of Iron &amp; Folic acid etc with joint signature of Jt. DHS &amp; DEEO/ Inspector of schools, Dhemaji.</p> <p>f) The DEEO informed the house that 1525 Nos. of Kitchen Garden have been running in the district and asked help from Agriculture Department for expansion of the same in the district.</p> <p>g) The Chair assured all possible help in this regard.</p>	IS/DEEO
11	AH& Veterinary	<p>a) Out of more than 5.00 Lakh cattle in the district only 3% insurance have been covered under National Live stock Mission.</p> <p>b) The Chair directed DVO to submit year wise insurance performance to review the progress properly.</p> <p>c) The Chair directed early disposal of insurance claim&amp; also put stress on organizing awareness camps in the</p>	DVO

		<p>village areas for covering more numbers under live stock insurance so that the poor status of the district can be improved.</p> <p>d) The Chair directed DVO to submit the list of rural Institutions under the department to the concerned BDO on urgent basis to initiate infrastructure up gradation activities under 15<sup>th</sup> finance assistance.</p> <p>e) The Chair directed DVO to create awareness on JE disease among the piggery farmers so that the disease can be prevented in the district. The DVO requested Chair to provide bleaching powder from the PHE department to the piggery farmers.</p> <p>f) The Chair stress on the artificial insemination in the district and directed DVO to prepare model plan for the same.</p> <p>g) The Chair directed DVO to submit his report in next DDC meeting for improvement of milk production in the district after having a ground level study .</p>	
12	Health & Family welfare	<p>a) The Chair highlighted the importance of opening of JSY beneficiary bank account in the district.</p> <p>b) The Chair asked Jt. DHS submit detail status report on JSY bank account in next DDC meeting and directed LDM to instruct banks for hassle free opening of JSY bank account.</p> <p>c) Jt. DHS suggested to create vaccine centre in the designated AADHAAR centre to reduce the Covid infection in the district.</p> <p>d) The Chair directed Jt. DHS to submit the list of Rural Health Institutions for infrastructure development to the concerned BDO with a copy to DC, Dhemaji without delay.</p> <p>e) The Chair discussed on various programme running under health department and directed Jt. DHS to submit Ashawise list of High Risk Pragnent women and directed Jt. DHS to stop the incentives of Asha worker in case of death of HR PW.</p> <p>f) The Chair stressed on the improvement of percentage of ID, RI, reducing MMR&amp;IMR, in the</p>	<p>Jt. DHS</p> <p>LDM</p>

		<p>district and asked Jt. DHS to take necessary steps in this regard.</p> <p>g) The Chair asked Jt. DHS to prioritize the Covid vaccination campaign with a target to 5000 per day to cover the all eligible persons in the district as early as possible.</p>	
13	Transport	<p>a) The DTO apprised the house that 2<sup>nd</sup> phase of Mukhya Mantir Grayma Poribohan Achani (MMGPA) has been completed in the district where 26 Nos. of beneficiaries have purchased vehicle out of 158 Nos. eligible beneficiaries in the district. DTO also informed the house that 3<sup>rd</sup> phase of MMGPA has been open for public for submission of application.</p> <p>b) The Chair directed DTO to conduct awareness drive for successful implementation of MMGPA 3<sup>rd</sup> phase. .</p> <p>c) The Chair directed the DTO to cease the E Rickshaws running in the roads without required documents immediately.</p> <p>d) The Chair directed the DTO to submit the list of official vehicles running without paying the required Tax.</p>	DTO
14	Labour Dept.	<p>a) The Chair expressed his dissatisfaction on Labour Officer for attending the DDC meeting without having the required reports as per prescribed format.</p> <p>b) The Chair directed Labour officer to discuss the issue of Labour requirement in JJM with the EE PHE on urgent basis.</p> <p>c) The Chair applauded Labour officer for conducting successful drive against Child Labour in the district.</p>	Labour Officer
15	Cultural Dept.	<p>a) The Cultural officer apprised the house that there has not been running any scheme in the district.</p> <p>b) The Chair asked Cultural Officer to propose new ideas /plan for development of cultural affairs in the district in near future.</p>	Cultural Officer
16	Dairy Development	<p>a) The Chair directed Asst. Director to prepare a plan of action for initialization of Milk Cooperative Society in the district in consultation with LDM, Dhemaji.</p> <p>b) The Chair directed Asst. director to operationalise the Milk Cooperative society as per replication of SITA JOKHOLA within one to two month in the district.</p>	Asst. Director


		<p>c) The Chair suggested forming district level society so that infrastructure related issues can be handled properly.</p> <p>d) The Chair directed Asst. Director to submit plan of action for enhancement milk production in the district in a systematic way in the next DDC meeting.</p> <p>e) The Asst. director apprised the house that Pasteurization Plant will be setup at Dhemaji very soon.</p>	
17	Agriculture	<p>a) The DAO apprised the house that the task to cross verify the list of beneficiaries under SDRF have been completed.</p> <p>b) The Chair expressed his concern on the rejection of KCC application by the banks and directed LDM to submit actual report to DC on KCC before the next DDC meeting.</p> <p>c) The Chair requested DDC to take up the issue with the LDM for smooth mobility of KCC loan.</p> <p>d) The Chair directed DAO to take steps for visualized the ONE DISTRICT ONE PRODUCT concept as desired by hon'ble CM in the last conference with DCs. The Chair asked DAO to take RED RICE as unique product for Dhemaji district.</p> <p>e) The expressed concern on slow rate of Tractor delivery under CMSGUY &amp; asked for prompt action in this regard.</p>	<p>DAO</p> <p>LDM</p>
18	Irrigation	<p>a) The Chair expressed his displeasure for not attending the DDC meeting as per required reports in the prescribed format.</p> <p>b) The Chair directed the AEE to submit proposals for artificial POND near the vicinity of the Rivers like Kumotia, Gai, Jiadhal etc in the next DDC Meeting.</p> <p>c) The Chair expressed his hope that such type of artificial pond will help to manage devastation of flood. keep intake water level and also boost the fish farming in the district.</p> <p>d) The Chair suggested that artificial pond scheme in the riverrine area may be taken from MGNREGA scheme, which will also provide livelihood to the locals.</p>	EE. Irrigation
19	Sports	<p>a) The DSO informed the house that 90% physical and 63% financial progress achieved for Dhemaji</p>	DSO

		<p>Stadium.</p> <p>b) The DSO pointed the Bank related issue for release of funds to the field development schemes of the Schools.</p> <p>c) The Chair directed DSO to conduct a complete survey on the scope of the water sports in the district and submit the same in the next DDC meeting.</p>	LDM
20	APDCL/AEGCL	<p>a) The Chair directed to AGMs to conduct survey in the town areas where Electricity pole positions have to be shifted, especially in the highways falls in the town areas of the district.</p> <p>b) The AGM Dhemaji informed that due to operationalise of Balijan Grid the power scenario of Dhemaji town area will improve.</p> <p>c) The Chair directed to conduct survey on the load capacity in the Dhemaji town especially Government Buildings.</p> <p>d) The Chair asked AGMs to regularly update the public grievance report for which the Chair suggested to designate two days in a month preferably first &amp; third Monday.</p> <p>e) The AEGCL authorities apprised that the Construction of Laimekuri Grid has been progressed smoothly and expected to complete within March 2022.</p>	<p>AGM, Dhemaji/ Jonai</p> <p>AEGCL Official</p>
21	T&CP/ MBs/DDA	<p>a) The Chair suggested holding joint meeting with the officials of T&amp;CP, MBs, &amp; DDA after the Puja vacation.</p>	All Concerned Officials of the respective Depts.
22	Excise	<p>a) The Chair directed Supt. Excise to present DDC meeting with the required report as per prescribed format.</p> <p>b) .The Chair suggested that increase of nos. of wholesale will enhance the revenue generation in the district. So the expected revenue have not achieved by Dhemaji district. The Chair asked Supt. Excise to take necessary steps in this regard.</p> <p>c) The Supt. Excise informed that raids have been regularly conducted to seize the illicit liquor in the district. The Chair applauded Excise dept. for their efforts.</p>	Supt. of Excise
23	FCS&CA	<p>a) The i/c ADS apprised the house that NO HELMET NO FUEL</p>	I/C ADS

		<p>policy has been pursued in the district and directed Oil refilling station owner to comply with the same.</p> <p>b) The Nos. of self return of NFSA card in the district found to be not satisfactory and the Chair directed ADS to initiate awareness drive in this regard.</p> <p>c) The i/c ADS informed that Joint Inspection have been conducted against open selling of petroleum product in the district.</p> <p>d) The Chair directed ADS to conduct drive against the use of domestic LPG cylinder for commercial purpose in the district.</p> <p>e) The i/c ADS apprised the house that the process of tagging less than 50 beneficiary fair price shop with near shop has been underway in the district.</p>	
24	DSWO	<p>a) The Chair directed the i/c DSWO to submit tour diary of CDPO, AWSUPERVISOR of the district in the next DDC meeting.</p> <p>b) The Chair directed i/c DSWO to visit at least 05 Nos. of AWC in a month and submit actual field report to DC, Dhemaji.</p> <p>c) The Chair directed i/c DSWO to submit list of AWC for infrastructure development to the concerned BDOs on urgent basis with a copy to DC, Dhemaji.</p>	DSWO
25	Handloom & Textiles	<p>a) The Supt. H&amp;T apprised the house that 52 Nos. of proposals have been sent to bank where 09 Nos. sanctioned till date.</p> <p>b) The Chair directed Supt. H&amp;T to discuss the issue with the LDM, Dhemaji.</p> <p>c) The Chair asked Supt. H&amp;T to take necessary steps for boosting the Muga production in the district in consultation with Sericulture dept.</p>	Supt. H&T LDM
26	Sericulture	<p>a) The AD Sericulture apprised that 735 Nos. of Solar lamp have been distributed among the beneficiaries in the district.</p> <p>b) The distributions of Mulberry silk worm seeds among the cultivators have been completed.</p> <p>c) The AD Sericulture raised the issue of encroachment of dept. land in the Gogamukh area and requested the district administration to provide required help in this</p>	AD Sericulture

		regard.	
27	PHE	<p>a) The Chair raised his concern of delay submission of DPR by the respective agency in relation to JJM in the district and directed AE to take up the issue with the concerned party immediately.</p> <p>b) The AE apprised the house that new DPR will be submitted on 22 Oct 2021.</p> <p>c) The Chair asked AE to inform any land dispute issue in connection with JJM directly to DC. Dhemaji immediately.</p> <p>d) The Chair directed to take necessary steps for successful completion JJM in the district.</p>	EE. PHE
28	DICC	<p>a) The GM DICC apprised the house that 29 Nos. of awareness meetings have been conducted along with the PRI official in the different locations of the district to sensitize the rural youth on the schemes under DICC.</p> <p>b) The GM pointed that out of 331 applications received under PMEGP scheme only 23 Nos. get credit linkages till date. The Chair asked LDM to take up the issue with concerned banks immediately.</p> <p>c) The Chair directed GM to expedite the activities so that migrant workers get the required opportunities for livelihood in the district.</p>	GM. DICC  LDM
29	Forest	<p>a) The Chair directed DFO to dispose applications submitted under Forest Right Act and submit report to the DC. Dhemaji. immediately.</p> <p>b) The Chair directed DFO to conduct survey for declaration MAHAL in the Silted river beds of all rivers of the district in consultation with the line departments and submit the report to DC. Dhemaji.</p> <p>c) The Chair requested DDC to discuss the issue with the DFO in this regard.</p>	DFO. Dhemaji
30	Soil Conservation	<p>a) The D.O Soil informed the house that watershed projects of the district will be submitted to State within Nov/2021.</p> <p>b) The Chair directed D.O to submit plan of action on Gully Erosion. Soil Conservation in Flood affected area of the district in the next DDC meeting without fail.</p>	D.O. Soil


The meeting concluded with vote of thanks from the Chair.

  
Deputy Commissioner Cum  
Chairman, DDC, Dhemaji

Memo No-DD/DCP-110/Pt-ii/2018-19/2 | Dated Dhemaji the 8<sup>th</sup> Oct/2021.

Copy To:-

1. The Chief Secretary, Govt. of Assam, for favour of kind information.
2. The Addl. Chief Secretary to the Hon'ble C.M of Assam for favour of kind information
3. The Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Deptt, Dispur, Assam for favour of kind information.
4. The Commissioner, NAD, Tezpur for favour of kind information.
5. The Director, Transformation & Development Deptt. Assam for favour of kind information.
6. The Director, Monitoring & Evaluation, T& D Deptt, Dispur Assam for favour of kind information
7. All Officers concerned for necessary action. They will submit report on the action taken by them with regards to their Deptt. Immediately.
8. NIC, Dhemaji, Requesting to upload the same in the District website.
9. Office Copy.

  
Deputy Commissioner Cum  
Chairman, DDC, Dhemaji